The 2016 AMCAS® Application

Presented by: Chuck Hauck and Kate Karacay, Pre-Med. Advisors AAC
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  ▪ How does AMCAS work?
  ▪ 2016 Application Dates & Participation
  ▪ The AMCAS Application
    – Sections of the Application
  ▪ What Happens After Submission
    – Verification
    – Post-Submission Changes
    – Criminal Background Checks

• Fee Assistance Program

• More Resources for Applying
How does AMCAS work?

Application Submitted
- Applicant completes & submits AMCAS application online
- Applicant pays submission fees (or uses valid Fee Assistance Program benefits)

Application Processed
- Applicant arranges for all required official transcripts to be sent to AMCAS
- AMCAS performs verification of coursework and calculates AMCAS GPAs

Application Delivered
- AMCAS distributes verified application to designated med schools
- AMCAS delivers letters to designated med schools as they are received
American Medical College Application Service® (AMCAS®)

The American Medical College Application Service® (AMCAS®) is the AAMC's centralized medical school application processing service. Regardless of the number of medical schools to which you apply, you submit just one online application to AMCAS. Most U.S. medical schools use AMCAS as the primary application method for their entering classes.

AMCAS is only available to applicants to the first-year entering classes at participating U.S. medical schools. Advanced standing and transfer applicants should contact the medical schools directly for assistance. AMCAS does not render any admission decisions and does not advise applicants where to apply.

2015 AMCAS Application

An overview of the application including important dates and information on coursework and transcripts, letters of evaluation, and criminal background checks.
## 2016 Application Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 6</td>
<td>2015 Fee Assistance Program opened</td>
</tr>
<tr>
<td>April 1</td>
<td>2016 AMCAS Resources available</td>
</tr>
<tr>
<td>May 5</td>
<td>AMCAS application opens</td>
</tr>
<tr>
<td>June 2</td>
<td>AMCAS application submission begins</td>
</tr>
<tr>
<td>July 1</td>
<td>Initial transmission of application data to medical schools</td>
</tr>
<tr>
<td>August 3</td>
<td>Early Decision Program deadline</td>
</tr>
<tr>
<td>Sept.-Dec.</td>
<td>Application deadlines</td>
</tr>
</tbody>
</table>

### Application Deadlines
- Application must be submitted by 11:59 p.m. ET of the deadline date
- Transcript deadlines: must be received by AMCAS within 14 calendar days of the application deadline date
- Visit [www.aamc.org/amcasdeadlines](http://www.aamc.org/amcasdeadlines)

April and May MCAT scores released (6/16 and 6/30)

*Dates subject to change*
# 2016 AMCAS Participation

<table>
<thead>
<tr>
<th><strong>Tentative Participation</strong></th>
<th></th>
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<tbody>
<tr>
<td><strong>(finalized April 1)</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Application</strong></th>
<th><strong>143 Schools/Programs</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>All MD granting schools in the United States with the exception of MD programs at Texas public schools</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>AMCAS Letters</strong></th>
<th><strong>139 Schools/Programs</strong></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><strong>Criminal Background Checks</strong></th>
<th><strong>105 Schools/Programs</strong></th>
</tr>
</thead>
</table>
The AMCAS Application

• Identifying Information
• Schools Attended
• Biographic Information
• Course Work
• Work/Activities
• Letters of Evaluation
• Medical Schools
• Essay(s)
• Standardized Tests
Accessing the Application

American Medical College Application Service

Welcome to the American Medical College Application Service (AMCAS). Please enter your AAMC Login username and password below.

AMCAS, MCAT THx, and the Fee Assistance Program use the same usernames and passwords. If you have used one of these systems enter that username and password below.

Username: 
Password: 

Login  Reset

Need an AAMC Login username? Register here.
Can't remember your AAMC username or password?
Still having trouble? Contact us at AMCAS@aamc.org.
1. Identifying Information

IDENTIFYING INFORMATION SUMMARY

You have completed the Identifying Information section of your application. Please review the following information for accuracy and completeness.

Legal Name
Steve David Austin

Preferred Name
Faux Applicant

ID Numbers

Birth and Sex
Date of Birth: June 29, 1980
Place of Birth: Louisville, Breathitt, Kentucky, United States of America
Sex: Male

If you want to make changes to any of this information, use the links on the right. If all of this information is accurate and complete, click Continue to proceed to the next section. You can also click Print to print out a copy of this information.

[Links: Back, Print, Continue]
2. Schools Attended

Use this form to add information about the college you attended. If you attended more than one college, you will be able to add more later.

- **Country**: United States
- **State**: Select One
- **School**: Select One
- **School Name**: [Input field]
- **City**: [Input field]
- **Program Type**: Select One
- **Start Date**: [Input fields for Month and Year]
- **End Date**: [Input fields for Month and Year]
- **Other Options**:
  - Summer School Only
  - Study Abroad Program

**Advisor Release**

Do you authorize AMCAS to release your application information to the school-designated advisor(s) at this institution? The school-designated advisor(s) have met AMCAS-established requirements and are bound by confidentiality. Information transferred includes your personal/demographic information, MCAT scores, GPAs, the names and types of your recommenders, the names of any other schools you have attended, the medical schools to which you have applied and what action those schools have taken, and the status of your application with AMCAS.

- Yes
- No
2. Schools Attended

**COLLEGES**

<table>
<thead>
<tr>
<th>Colleges Attended</th>
<th>Edit</th>
<th>Delete</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alabama A &amp; M University</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Degree: No Degree Expected</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Major: No Major</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minor: No Minor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transcript Required: Yes</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Did you attend another college?

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**TRANSCRIPTS**

Required official transcripts must be sent to AMCAS from the Registrar’s Office at each school you have attended. Use the Transcript Request Form to provide the Registrar with the information necessary for sending your transcript to AMCAS.

Do you want to prepare and print Transcript Request Forms now?

Yes  No
3. Biographic Information

BIOGRAPHIC INFORMATION SUMMARY

You have completed the Biographic Information section of your application. Please review the following information for accuracy and completeness.

Preferred Address
2450 N St NW
Washington, District of Columbia 20037
United States of America
Day Phone: 202-828-0600
Email: mmcmanamon@aamc.org

Permanent Address
2450 N St NW
Washington, District of Columbia 20037
United States of America
Day Phone: 202-828-0600
Email: mmcmanamon@aamc.org

Citizenship
Country: Aruba
Visa Type: Adjustment of Status (AOS)

Legal Residence
Country: United States
State: Alabama
County: Cleburne

Ethnicity
Cuban

Race
American Indian or Alaska Native
Afro-Caribbean
Black or African American

Language, Proficiency, Use in Childhood Home
Persian, Native/functionally native, Always
Cajun, Advanced, Often
Pennsylvania Dutch, Fair, Never
4. Course Work

This is the Course Work page. You must enter all of the courses you took at each school. Once you have entered all of your courses, click Done.

Prior to entering your coursework, you are encouraged to watch some brief tutorials that will guide you through the process of entering your coursework. Click on the links below to learn about the process of entering:

- Watch Basic Coursework Tutorial
- Watch AP Coursework/Credit Tutorial
- Watch Current and Future Coursework Tutorial (where you have not yet earned a grade)
- Watch Study Abroad Coursework Tutorial

### Schools Attended

<table>
<thead>
<tr>
<th>School Name</th>
<th>Year</th>
<th>Courses Entered</th>
</tr>
</thead>
</table>

[Add Courses]

[Back] [Done]
4. Course Work

Use a personal copy of your official transcript to complete this section.
### 4. Course Work

**Average # of courses entered:** 52  
**Average # of schools:** 2-3

#### COURSE WORK SUMMARY

You have completed the Course Work section of your application. Please review the following information for accuracy and completeness as you are unable to change or add to this section after the initial submission of your application.

- **Alabama A & M University**

**Alabama A & M University (2005-2009) [Edit Courses]**

<table>
<thead>
<tr>
<th>Year</th>
<th>Term</th>
<th>Course Classification</th>
<th>Course Name</th>
<th>Course Number</th>
<th>Credit Hours</th>
<th>Transcript Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>2009</td>
<td>S1</td>
<td>BIOL</td>
<td>Biology I and Lab</td>
<td>BIO101</td>
<td>3.00</td>
<td>A-</td>
</tr>
</tbody>
</table>

If all of this information is accurate and complete, click Continue to proceed to the next section. You can also click Print to print out a copy of this information.

- [Back](#)  
- [Print](#)  
- [Continue](#)
5. Work/Activities

- Maximum of 15 entries
- Applicants can enter 3 additional date ranges for repeated activities
- Maximum of 3 “Most Meaningful”
6. Letters of Evaluation

Many medical schools determine whether or not an applicant has met their letter of evaluation/recommendation requirements by the type of letters they receive in support of an application. For example, a medical school may require a committee letter OR three individual letters in support of your application.

For medical schools' requirements regarding letters of evaluation/recommendation, click Help.

Please identify the type of letter you wish to enter. If you are uncertain as to the type of letters provided by your school/institution, please ask your pre-health advisor or career center prior to answering this question.

- **Committee Letter:** A committee is a letter authored by a pre-health committee or pre-health advisor and intended to represent your institution’s evaluation of you. A committee letter may or may not include additional letters written in support of your application. A Committee Letter is sometimes called a composite letter.

- **Letter Packet:** A packet or set of letters assembled and distributed by your institution, often by the institution’s career center.

- **Individual Letter:** An individual letter refers only to a letter authored by, and representing, a single letter writer. **If you have already included an individual letter within either a committee letter or letter packet, you do not need to add a separate entry for the individual letter.**

You can submit your application **before** your letters are received by AMCAS.
6. Letters of Evaluation

Many medical schools require that letters of evaluation are on official letterhead and bear the signature of the author.
Be sure to select the correct program type and be mindful of program and transcript deadlines.
8. Essay(s)

PERSONAL COMMENTS

Use the space provided to explain why you want to go to medical school. The available space for your response is 5300 characters, or approximately one full page. You will receive an error message if you exceed the available space. For additional assistance, click "help" on the tool bar at the top of the screen.

What information should I consider including in my personal comments?

I want to be a doctor!

Character Count: 22 (maximum 5300 characters)
9. Standardized Tests

MCAT

Medical schools need to know if they should expect future MCAT scores in support of your application. Select the appropriate test date from the list below.

If you want to make changes to any of this information, use the links on the right. If all of this information is accurate and complete, click Continue to proceed to the next section.

June 20, 2013

Back  Continue

If you are re-taking the MCAT and don’t indicate your upcoming testing date, medical schools may review your application without waiting for your new score.
Certification Statement

In order to complete and submit your application, you must certify the statement by checking each box and clicking the Agree button:

- I certify that the information in this application and associated materials is current, complete, and accurate to the best of my knowledge.

- I certify that all written passages, such as the personal statement, essays required from M.D.-Ph.D applicants and descriptions of work/activities, are my own and have not been written, in part or whole, by a third party. Quotations are permitted if the source is cited.

- I have read, understand, and agree to comply with AMCAS Instructions Manual, including the provisions noting that I am responsible for monitoring and ensuring the progress of my application process, by checking the Main Menu of my application. I understand that I am also responsible for reviewing my application after AMCAS processing is complete.

- AAMC investigates and may report to legitimately interested parties discrepancies in information, attempts to subvert the admission process, and any other irregular matter that occurs in connection with application activities. I understand and agree that the sole and exclusive remedy available to me to appeal or otherwise challenge the AAMC’s decision to send an investigation report to legitimately interested parties shall be confidential, binding arbitration through written submissions only to the Washington, D.C. office of the American Arbitration Association under the expedited procedures for commercial matters. I understand that my failure to request in writing arbitration within 30 calendar days of receipt of an investigation report that has been approved by the AAMC for transmittal to interested parties will constitute an absolute bar and waiver of this exclusive remedy. I further understand that the sole issue for arbitration shall be whether the AAMC acted reasonably and in good faith in making its decision.

- I understand that I am responsible for knowing and understanding the admissions requirements for each school to which I am applying, and that I am not eligible for a refund of AMCAS fees if I do not meet the admissions requirements of the medical schools.

- I understand that I am required to inform the Admissions Office of each medical school to which I apply if I am convicted of, or plead guilty or no contest to, a misdemeanor or felony crime after the date of my original application submission and prior to medical school matriculation. I understand that this communication must be in writing and must occur within ten (10) business days of the occurrence of the institutional action.

Application Fees (2015 Cycle)

$160 processing fee (includes one school)

$36 for each additional school
After Submission...

• Verification
• Post-Submission Changes
• Criminal Background Checks
• Multiple Accept Data
AMCAS Verification Process

Transcripts
- All required official transcripts are required before an application can join the verification queue
- AMCAS accepts PDF eTranscripts from approved senders

Processing
- From date of “Ready to Review” application status, about 6 weeks
- Find processing updates on Twitter (@AMCASinfo) and on the AMCAS application sign in page
AMCAS Verification

2014 Application Year

2015 Application Year

# of business days to complete verification
Post-Submission Changes

• Once your application is submitted you can make changes to limited content of your application using the “Update Application” button.
Post-Submission Changes

Only these items can be updated or changed in your application after it has been submitted:

- ID Numbers
- Name
- Contact Information
- Date of birth, birth address, and sex
- Letters of Evaluation
  - Notification that a letter will no longer be sent
- Next MCAT testing date
- Addition of Medical Schools or changes to existing program types
  - Deadlines, fees, and restrictions apply
- Release application information to school-designated pre-health advisor
Criminal Background Checks

- Participating schools have checks run on accepted or waitlisted applicants
- Certiphi Screening, Inc. will notify applicants when the CBC has been initiated
- Applicants have 10 calendar days to review their report
- No additional charge to the applicant for this service

<table>
<thead>
<tr>
<th>Application Status</th>
<th>CBC Procured</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accepted, Early Decision Program</td>
<td>Upon Acceptance</td>
</tr>
<tr>
<td>Accepted, Regular</td>
<td>After January 1</td>
</tr>
<tr>
<td>Alternate List</td>
<td>After May 15, by school’s request only</td>
</tr>
</tbody>
</table>
Multiple Accept Data

- Medical schools cannot view the number or names of other schools that an applicant has applied to.

- Medical schools have access to:
  - **Multiple Accept Data** (February)
    Allows medical schools to see other schools to which an applicant they have accepted is also currently holding an acceptance decision.
  - **The National Acceptance Report** (April)
    Lists all applicants with a current Acceptance or Matriculated action.

See the Application and Acceptance Protocols for Applicants
The AAMC believes that the cost of applying to medical school should not be a barrier to those who are interested in becoming physicians.

Fee Assistance program benefits are not retroactive! Apply for fee assistance well before you register for MCAT or submit your AMCAS application.
Fee Assistance Program - Benefits

- Reduced MCAT registration fees
- MCAT prep materials
- Medical School Admissions Requirements website access
- AMCAS fee waiver
- Discounted access to Pivio®
Fee Assistance Program - Eligibility

You are eligible if you are a

- U.S. citizen or U.S. national
- Lawful permanent resident of the U.S.
- Refugee/asylum or Deferred Action for Childhood Arrivals (DACA) status

Award approval is tied directly to the U.S. Department of Health and Human Services' poverty level guidelines.

- 300% or less than the 2014 national poverty level for each family size
Fee Assistance Program - Applying

- New, more user-friendly application
- Website resources to check out:
  - What You Need to Apply
  - Application Guide

Email: fap@aamc.org
Phone: 202-828-0600
Monday – Friday, 9 am – 7 pm (EST)
@AAMCPreMed
AMCAS Tools

• Instruction Manual and Guides
• Application and Acceptance Protocols
• Video Tutorials
  • youtube.com/AMCASinfo
• Twitter
  • @AMCASinfo

aamc.org/amcas
AAMC Pre-Med

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- @AAMCPreMed