Core Course Coordinators for multiple-section courses are listed below, along with information on the person undergraduates should see to obtain signatures to add or drop once classes begin. **Starting this fall, faculty will not need to sign or approve any drops.** Faculty authorization/signature is not required for drops. Students may initiate a drop beginning the 6th business day of the semester using MyUI through the last day to drop. For fall semester-length courses the drop deadline is October 31. For classes that meet less than the full semester, students can refer to the course deadline webpage provided by the Office of the Registrar [https://registrar.uiowa.edu/course-deadlines](https://registrar.uiowa.edu/course-deadlines). On MyUI, students will be prompted as to which authorizations they need to obtain electronically, and after authorizations are obtained students complete the drop electronically.

**Students can add on myui.uiowa.edu through 11:59 p.m. August 28.** After that time, follow the procedures below.

**ACCT:2100 - Introduction to Financial Accounting**
Tom Carroll (S324 PBB, Ph# 335-2727). Student Coordinator is Byung Chung in W357 PBB, 335-1905. To add or change sections, contact Tom Carroll or Byung Chung.

**ACCT:2200 - Managerial Accounting**
Lisa Dutchik (W262B PBB, Ph# 384-1915). Student Coordinator is Wei Chen in W347 PBB, 335-1813. To add or change sections, contact Lisa Dutchik or Wei Chen.

**BUS:3000 – Business Communication and Protocol**
Undergraduate Program Office (C140 PBB).

**ECON:1100 – Principles of Microeconomics**
Stacey Brook (W312 PBB; 335-1010). Lance Cundy is the head TA. Contact him (S361; 335-0983) for all adds or section changes.

**ECON:1200 – Principles of Macroeconomics**
Jennifer Fuhrman (S322 PBB; 335-0925). Jacob Westman is the head TA. Contact him (S216; 335-0494) for all adds or section changes.

**ECON:2800 – Statistics for Strategy Problems**
Blake Whitten (S306; 335-0937). Caleb Floyd is the head TA. Contact him (W383 PBB; 335-3797) for all adds or section changes.

**FIN:3000 – Introductory Financial Management**
Jon Garfinkel (S262 PBB, 335-0943). See Jon Garfinkel for adds into section 002 or 003. See Chris Penney (S317 PBB; 335-0973) for adds into 001 and Dennis Hamilton (S217 PBB, 335-0926) for adds into EXW.
**MGMT:2000:0001 – Introduction to Law**
Andy Hosmanek (S279 PBB, 353-0811). Adds, go to class.

**MGMT:2100:0AAA – Introduction to Management**
Steven Abram (S379 PBB, 335-3756). Adds, go to Beth Bellman (C352 PBB, 335-0869).

**MGMT:2100:0BBB – Introduction to Management**
Eean Crawford (W376 PBB; 335-2884). Adds, go to Beth Bellman (C352 PBB, 335-0869).

**MSCI:3000:0AAA – Operations Management**
Johanns, Patrick (W274 PBB; 335-0949). To add, see Silviya Valeva (S283, 5-0969)

**MSCI:3000:0BBB – Operations Management**
Johanns, Patrick (W274 PBB; 335-0949). To add, see Silviya Valeva (S283, 5-0969)

**MSCI:3005:0AAA – Information Systems**
Gautam Pant (W356 PBB; 335-0961). To add, see Amin Khezerlou (S283 PBB; 5-0969)

**MSCI:3005:0BBB – Information Systems**
Gautam Pant (W356 PBB; 335-0961). To add, see Amin Khezerlou (S283 PBB; 5-0969)

**MKTG:3000 – Intro to Marketing Strategy – Adds/Changing a Section**
Complete an Add/Change Form accordingly and go to Michelle Highly in S252 PBB for permission to add a section. Add/Change Forms can be printed from the following web address: [http://www.registrar.uiowa.edu/forms/addform.pdf](http://www.registrar.uiowa.edu/forms/addform.pdf)

If there is room in the section and if you meet all of the prerequisites, Michelle Highly will sign your Add/Change Form. You must then take it to the Registration Center in 17 Calvin Hall for processing.

**MKTG:4500 – Marketing Management**
All Sections - Michelle Highly (S252 PBB; 5-1013)

**NOTE:** You must wait at least 24 hours for all changes to show up on ISIS.